

# Preston North End (APP)

## APP37 Missing Player Procedure



The following are guidelines to be followed by members of staff in the case of a child being reported missing.

### **Training situation**

If a coach received a report that a child in his care has gone missing he should:

1. Immediately stop the session and check his register to confirm that a child is missing.
2. If a child is missing the coach should report the matter to the Academy Manager, or in his absence the Head of Coaching, immediately.
3. The Academy Manager, or Head of Coaching, will instruct all coaches to stop their sessions and ensure that all children remain in their groups supervised by one of their coaches.
4. The remainder of the coaches under the guidance of the Academy Manager/Head of Coaching will start an organised search of the surrounding area.
5. The child's parent(s) will be contacted by the Academy Manager/Head of Coaching if this search does not prove successful. The parent(s) will be asked to provide any likely places that the child may have gone to. Those places will be checked by the Academy Manager/Head of Coaching and one other member of staff. The parent(s) will be asked to attend.
6. Once all the likely places have been checked consideration, in consultation with the child's parent(s) will be given to informing the Police.
7. A full report of the circumstances will be submitted by the Academy Manager/Head of Coaching for the attention of the Club Welfare Officer.
8. If at the first report of the child going missing the Academy Manager/Head of Coaching suspects that a criminal offence may have taken place he will immediately inform the Police.

### **Match Day situation**

The senior coach in charge of the respective age group will, on the report of a child being missing, follow the above guidelines. However, in the absence of the Academy Manager/Head of Coaching, the Senior coach will assume their responsibilities. He will ensure that the Academy Manager and Club Welfare Officer are informed as soon as possible.