



Preston North End Football Club
Preston North End Stadium
Sir Tom Finney Way
Deepdale,
Preston
PR1 6RU

Job Specification

JOB INFORMATION

AVAILABLE POSITION

Matchday Stewards

WHO WE ARE

Preston North End Football Club is a professional football club in Preston, Lancashire, whose first team currently play in the English Football League Championship. Preston North End stadium is situated in the heart of Preston, Deepdale. The Club operates over five sites to incorporate the first team, the academy team, the Preston North End Community and Education Trust (PNECET), the administration team and the stadium. The majority of the sites are in Preston and one in Euxton, Chorley. Preston North End FC was officially formed in 1880 and was a founder member of the Football League in 1888. Our aspirations are to achieve promotion and play in the Premier League and we want you to help us get there.

Football is a unique industry. Working in football is a dream for many people, if it is your dream then you will experience football life behind the scenes. You will be based at the football stadium, in and around the stadium bowl at Sir Tom Finney Way, Deepdale. Preston, PR1 6RU.

JOB SUMMARY

Preston North End FC are looking to recruit stewards to work in all areas of the stadium including the corporate areas, turnstiles, car parks and all areas of the stadium bowl. The focus is to deliver a high level of customer service to our customers and to interact with all aspects of the matchday experience.

The ideal candidates will have good communication skills, offer a friendly approach to dealing with customer service, and be reliable, conscientious and comfortable working both independently and within a team.

The following roles are available;

1. Safety Stewards – **must be 18 years of age or over**
2. Car Park Assistants – **must be 17 years of age or over**
3. Hospitality (blazer) stewards – **must be 18 years of age or over**
4. Access assistants – **must be 17 years of age or over**

DEPARTMENT & TEAM	Ground Safety
SALARY	Competitive hourly rate of pay depending on age and certain skill based roles.
CLOSING DATE	Friday 15 th July 2022
HOW TO APPLY	<p>Please complete the application form and return this along with a covering letter of support either via email to jobs@pne.com or by post to the following address;</p> <p>Please state the job reference number within your email subject header; PNE1136.</p> <p>FAO Business Operations & HR Manager Preston North End First Team Training Ground, Euxton Lane, Euxton, Chorley, PR7 6FA.</p> <p>The closing date for this position is 5pm on Friday 15th July 2022.</p> <p>Please also complete the equal opportunities monitoring form and return to the address above in a sealed envelope. This is to remain anonymous. The required forms can be downloaded on the club website.</p> <p>Interview Dates</p> <p>Group interviews will take place shortly after the closing date.</p> <p>The role is subject to two work references covering a period of five years previous working history or education and some roles will require a DBS check.</p>
LOCATION	Preston North End Football Stadium, Sir Tom Finney Way, Deepdale, Preston, PR1 6RU.
WORKING HOURS	<p>You will be required to work at each home match event at Deepdale Stadium as a minimum. This will include weekends, mid-week fixtures and will include bank holidays. There will be opportunities to work additional hours at various other events held at Deepdale Stadium.</p> <ol style="list-style-type: none"> 1. Safety Stewards – a minimum of four hours at each matchday event. 2. Car Park Assistants – a minimum of six hours at each matchday event. 3. Hospitality (blazer) stewards – a minimum of four and a half hours at each matchday event.

	4. Access Assistants – a minimum of four hours at each matchday event.
<p>WHAT YOU CAN EXPECT IN RETURN</p> <ul style="list-style-type: none"> • Further training and development opportunities. • Uniform will be provided. <p>You will also benefit from working with an outstanding team of accomplished professionals across a range of diverse, exciting, and varied departments.</p> <p>Preston North End boasts many strong role models and has a culture of excellence, passion, unity, and respect.</p> <p>Find out more by visiting our website: www.pne.com</p>	
JOB REFERENCE	PNE-1136

POSITION IN THE ORGANISATION	
<i>Specify who the job holder reports to</i>	Ground Safety Department
<i>Specify who reports to the job holder</i>	N/A
<i>Specify who the job holder interacts with in the course of carrying out the role</i>	The General Public and stakeholders of the Club.

RESPONSIBILITIES AND DUTIES	
<p>The role requires you to work independently and act as part of a team. You will be providing safety for all supporters attending an event at Preston North End FC Stadium.</p> <p>The role requires you to be reliable, flexible and conscientious.</p> <p>Full training will be provided as will the opportunity to work towards an NVQ Level 2 in Spectator Safety.</p> <ul style="list-style-type: none"> • To provide safety for all supporters attending Preston North End FC Stadium. • To be comfortable working independently and as part of a team when required. <p>To at all times, represent Preston North End Football Club in a professional manner regarding appearance, presentation, personal hygiene, attitude, conduct and professionalism.</p> <p>To be able to, with notice, work additional, flexible hours when the Club has alternative business needs.</p>	
CORE EXPERIENCE AND SKILLS REQUIRED	
Essential Requirements	<ul style="list-style-type: none"> • The ideal candidates will have good communication skills, offer a friendly approach to dealing with customer service, and be reliable, conscientious and comfortable working both independently and within a team.

The above job description is not intended to be exhaustive, the duties and responsibilities may therefore vary over time according to the changing needs of Preston North End.

Equality, Diversity and Inclusion Statement

Deepdale stadium, the home of Preston North End Football Club, is one of the most iconic buildings in the city of Preston, with the ability to house over 20,000 people. The influence a football club can have on its local community cannot be underestimated and with the potential footfall within our stadium and associated premises, we have the opportunity to positively increase connections with our fan base and wider communities when equality, diversity and inclusion is held at the core of all of our operations.

Whether you're a player, official, employee, volunteer, spectator or visitor, Preston North End welcomes people from all backgrounds and are committed to preventing and eradicating all forms of discrimination, whether this be on the grounds of sex, sexual orientation, race, age, disability, religion or belief, pregnancy and maternity, gender reassignment and marriage or civil partnership status.

The Club's Equality Working Group and the Community and Education Trust are working towards making Preston North End as accessible as possible to all, removing barriers and providing opportunities to engage with diverse communities. The club has a zero tolerance policy on any form of hateful or discriminatory behaviour and encourages anybody who witnesses any such behaviour to report this to the club using any of the methods available. Please visit PNE.com for more information. (<https://www.pnefc.net/club/equality-diversity/>)

We all have a shared interest and passion in seeing the success of Preston North End. Football is for everyone and should be enjoyed by all who wishes to participate in it.

Safeguarding Statement

Preston North End FC and the Preston North End Community and Education Trust are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. You will be required to provide details of references for the previous five years working history.

Some roles will require a DBS check, which will be paid for by the Club.

Health & Safety

You are reminded that you have a statutory duty to observe all Health & Safety rules and take reasonable care to promote the Health & Safety at work of yourself and fellow employees.