



**Please return to:**  
Preston North End Training Ground  
Euxton Lane  
Euxton  
Chorley  
PR7 6FA  
Tel: 0344 856 1964

## Application for employment

Please complete the following job application accurately, providing us with as many details as possible of your skills and experience relating to the job vacancy. Short-listing will be based on the information gathered from this application form.

<b>Position applied for</b>	Accommodation Manager/Host Family
<b>Job Reference:</b>	PNE - 1095

### SECTION ONE: PERSONAL DETAILS

<b>Full name</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Date of Birth</b>	
<b>Home tel</b>	
<b>Mobile tel</b>	
<b>Email</b>	
<b>NI number</b>	

### SECTION TWO: PARTICULARS OF OTHER ADULT HOUSEHOLD MEMBERS

<b>1. Full name</b>	
<b>Date of Birth</b>	
<b>2. Full name</b>	
<b>Date of Birth</b>	

### SECTION THREE: PARTICULARS OF ANY CHILDREN

<b>1. Full name</b>	
<b>Date of Birth</b>	
<b>2. Full name</b>	
<b>Date of Birth</b>	
<b>3. Full name</b>	

<b>Date of Birth</b>	
<b>Have any of the children been the subject of a care order?</b>	Yes <input type="checkbox"/> If you have answered yes, please detail more information below No <input type="checkbox"/>
<b>Have you as a parent had parental responsibility removed at any time?</b>	YES <input type="checkbox"/> If you have answered yes, please detail more information below NO <input type="checkbox"/>
<b>Are you or any of your family disqualified or prohibited from privately fostering?</b>	YES <input type="checkbox"/> If you have answered yes, please detail more information below NO

**SECTION FOUR: HEALTH DECLARATION**

<b>Do you have any medical conditions that we should know about that may affect your ability to carry out the role?</b>	YES <input type="checkbox"/> If Yes, please detail more information below;  NO <input type="checkbox"/>
<b>Do you consider yourself to have a disability?</b>	YES <input type="checkbox"/> If Yes, please detail more information below;  NO <input type="checkbox"/>
<b>Details of your General Practitioner;</b>	<b>GP Name:</b> <b>Address:</b>  <b>Contact No:</b>

**SECTION FIVE: CURRENT QUALIFICATIONS RELEVANT TO THE ROLE**

<p style="text-align: center;">Please list any qualifications that you see relevant to the job role you are applying for</p>	
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**SECTION SIX: LICENCE DETAILS**

<b>Driving licences held</b>	
<b>Do you have the use of a car?</b> (please delete as appropriate)	Yes/No

**SECTION SEVEN: EMPLOYMENT HISTORY**

<b>Company</b>		<b>Position</b>	
<b>Duties</b>			
<b>Dates</b>	From	To	
<b>Reason for leaving</b>			

<b>Company</b>		<b>Position</b>	
<b>Duties</b>			
<b>Dates</b>	From	To	
<b>Reason for leaving</b>			

<b>Company</b>		<b>Position</b>	
<b>Duties</b>			
<b>Dates</b>	From		To
<b>Reason for leaving</b>			

*Please continue on separate sheet if necessary.*

**SECTION EIGHT: EDUCATION**

<b>School/College/University/Other Establishment</b>	<b>Courses Studied and Qualifications Achieved</b>

*Please continue on separate sheet if necessary.*

**Please give details of your experience of providing care and accommodation for children and young people.**

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**SECTION NINE:**

Do you have any convictions, cautions, reprimands, pending, outstanding or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)?

**Please give details, with dates**

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The amendments to the Exceptions Order 1975 (2013) provide that spent convictions and cautions are ‘protected’ and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website.

**SECTION TEN: REFERENCES**

Please give details of two persons who will provide personal references.

<b>NAME</b>		<b>NAME</b>	
<b>COMPANY</b>		<b>COMPANY</b>	
<b>POSITION WITHIN THE COMPANY</b>		<b>POSITION WITHIN THE COMPANY</b>	
<b>ADDRESS</b>		<b>ADDRESS</b>	
<b>POSTCODE</b>		<b>POSTCODE</b>	
<b>TEL NO</b>		<b>TEL NO</b>	

Please give details of referees, most recent first, for your last two employers, and to cover the last five years of employment.

<b>NAME</b>		<b>NAME</b>	
<b>COMPANY</b>		<b>COMPANY</b>	
<b>POSITION WITHIN THE COMPANY</b>		<b>POSITION WITHIN THE COMPANY</b>	
<b>ADDRESS</b>		<b>ADDRESS</b>	
<b>POSTCODE</b>		<b>POSTCODE</b>	
<b>TEL NO</b>		<b>TEL NO</b>	

<b>NAME</b>		<b>NAME</b>	
<b>COMPANY</b>		<b>COMPANY</b>	
<b>POSITION WITHIN THE COMPANY</b>		<b>POSITION WITHIN THE COMPANY</b>	
<b>ADDRESS</b>		<b>ADDRESS</b>	
<b>POSTCODE</b>		<b>POSTCODE</b>	
<b>TEL NO</b>		<b>TEL NO</b>	

**SECTION 11: MISCELLANEOUS**

How much notice are you required to give your current employer?	
Do you have/will you have any other employment or work (including any casual, paid, unpaid, voluntary or charity work)?	
Please name any person you know who currently works for Preston North End FC or Preston North End Community and Education Trust.	
Please indicate where you heard of the vacancy: <input type="checkbox"/> Social media <input type="checkbox"/> PNE website <input type="checkbox"/> Other related website (please specify) <input type="checkbox"/> Other (please specify) _____	

**SECTION 12: EMERGENCY CONTACTS**

Contact one			
Full name		Relationship	
Address			
Home tel			
Mobile tel			
Work tel			
Contact two			
Full Name		Relationship	
Address			
Home tel			
Mobile tel			
Work tel			

I confirm that the answers to the above questions are true and complete to the best of my knowledge and belief. I understand that giving false or withholding information could affect the terms of my contract and may lead to my dismissal.

Signed .....

Date.....

By submitting this application form you consent to the company using and keeping information about you provided by you (or third parties such as referees) relating to your application or future employment. This information will be used by the company for purposes relating to recruitment and/or your employment. The information will be retained for 6 months from the date on which you are informed whether you have been invited to interview and/or the termination of your employment if you are successful. All personal information which we hold about you will be held and processed in accordance with the data protection legislation 2018.