



Organisation	Preston North End FC
Position	Part-time Evening Cleaner
Salary	Minimum Wage
Location	PR2 postcode area, Lea, Preston
Type of Contract	Part-time permanent
Job Reference	PNE-1069
Closing Date	Friday 14 th June 2019, 5pm

Preston North End are looking for a hardworking, enthusiastic, self-motivated individual to join the facilities and maintenance team as a part time evening cleaner.

Reporting directly to the Cleaning Supervisor, you will be responsible for cleaning various areas to a very high standard.

You will be required to predominantly work on your own in an unsupervised environment. You will have key holder responsibilities to open up and lock up the building. This is a physically demanding role with lots of individual areas to clean and tidy within a set time frame.

You will be based in Lea, Preston, PR2 1XR, it is essential that you are able to drive or you are able to get yourself to and from this location.

Contractual Status:

This is a part-time permanent position.

How to apply:

The closing date for this position is Friday 14th June 2019 at 5pm. Please send your completed application form via email to: jobs@pne.com and quote the job reference: PNE – 1069. Alternatively you can post your application form to:

Preston North End FC
Business Operations and HR Manager
Sir Tom Finney Way
Deepdale
Preston
PR1 6RU

Interview Dates:

Interviews will take place shortly after the closing date.

The role is subject to two work references and a satisfactory DBS check.

JOB DESCRIPTION

1.	Job Title	Part-Time Evening Cleaner.
	Salary	Minimum Wage.
	Hours of Work	The standard working week will be a minimum of 25 hours, five days a week. Monday to Friday from 3pm to 8pm.
	Location	PR2 postcode area, Lea, Preston. It is essential that you drive or you are able to get to and from this area easily.
	Responsible To	Cleaning Supervisor.
	Responsible For	N/a
	Contractual Status	Part-time Permanent.

<p>2.</p>	<p>Overall purpose of the Job</p>	<p>To clean all areas of the building to a very high standard and within a set time frame.</p> <p>This is a training ground facility which includes some large surface areas and lots of small areas. The training facility is very well used on a daily basis and will therefore require somebody whom is physically fit and able to clean within the required time frame.</p> <p>General purpose cleaning of various areas within and around the building which include, but not limited to; showers, toilet areas, canteen, the gym, offices, equipment, etc.</p> <p>Some areas require the use of heavy machinery such as a floor machine and a buffer.</p> <p>The role requires you to work on your own for the majority of the time and as part of a team on rare occasions, part of your responsibility will be to open up and lock up certain areas.</p> <p>The role requires you to be physically fit, flexible, self-motivated, organised and be experienced in cleaning.</p> <p>Full training will be provided.</p> <p>Full uniform will be provided.</p>
<p>3.</p>	<p>Duties and Responsibilities</p>	<ol style="list-style-type: none"> 1. To clean all areas to a very high standard. 2. General purpose cleaning which includes the use of some heavy machinery. 3. To carry out cleaning within a set daily, weekly and monthly routine and within a set time frame.
<p>4.</p>	<p>General</p>	<p>To, at all times, represent Preston North End Football Club in a professional manner regarding appearance, presentation, personal hygiene, attitude, conduct and professionalism.</p> <p>To be able to, with notice, work additional hours and flexible hours where the needs of the business requires.</p>

PERSON SPECIFICATION ESSENTIAL CRITERIA	DESCRIPTION
1. KNOWLEDGE, EXPERIENCE AND SKILLS REQUIRED	
<ol style="list-style-type: none"> 1. A minimum of one year's previous cleaning experience within a professional environment is required. 2. Ideally some knowledge of Infection Control is an advantage. 	

This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation. All employees may be required to undertake any other duties as may be reasonably required.

Safeguarding Statement

Preston North End FC are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. You will be required to provide details of references for the previous five years working history.

General Information

The employee must at all times carry out their duties with due regard to the Preston North End policies and procedures.

The employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.

Preston North End Football Club is an equal opportunities employer.