



<b>Organisation</b>	Preston North End FC
<b>Position</b>	Part-time Evening Cleaner
<b>Salary</b>	£8.00 per hour
<b>Location</b>	PR2 postcode area, Lea, Preston
<b>Type of Contract</b>	Part-time permanent
<b>Job Reference</b>	PNE-1059
<b>Closing Date</b>	Thursday 7th February 2019 at 5pm

Preston North End are looking for a hardworking, enthusiastic, self-motivated individual to join the facilities and maintenance team as an evening cleaner.

Reporting directly to the Cleaning Supervisor, you will be responsible for cleaning various areas to a very high standard.

You will be required to predominantly work on your own in an unsupervised environment. You will have key holder responsibilities to open up and lock up the building. This is a physically demanding role with lots of individual areas to clean and tidy within a set time frame.

**Contractual Status:**

This is a part-time permanent position.

**How to apply:**

The closing date for this position is Thursday 7<sup>th</sup> February 2019 at 5pm, and applications can be sent via email to [jobs@pne.com](mailto:jobs@pne.com) or via post to; Zoë Hall, Business Development Manager, Preston North End FC, Sir Tom Finney Way, Deepdale, Preston, PR1 6RU. Please include the job reference PNE-1059.

Please also complete the equal opportunities monitoring form and return to the address below in a sealed envelope. Full details and the required forms can be downloaded below.

**Interview Dates:**

Interviews will take place shortly after the closing date.

The role is subject to two work references and a satisfactory DBS check.

<b>JOB DESCRIPTION</b>	
<b>1.</b>	
<b>Job Title</b>	Part-Time Evening Cleaner.
<b>Salary</b>	£8.00 per hour.
<b>Hours of Work</b>	The standard working week will be a minimum of 30 hours, six days a week. Monday to Friday will be 4pm to 9pm and Saturday or Sunday will be a minimum of five hours to suit the needs of the business.
<b>Location</b>	PR2 postcode area, Lea, Preston.
<b>Responsible To</b>	Cleaning Supervisor.
<b>Responsible For</b>	N/a
<b>Contractual Status</b>	Part-time Permanent.

2.	<b>Overall purpose of the Job</b>	<p>To clean all areas of the building to a very high standard and within a set time frame.</p> <p>General purpose cleaning of various areas within and around the building which include, but not limited to; showers, toilet areas, canteen, the gym, offices, equipment, etc.</p> <p>Some areas require the use of heavy machinery such as a floor machine and a buffer.</p> <p>The role requires you to work on your own for the majority of the time and as part of a team on occasions, part of your responsibility will be to open up and lock up certain areas.</p> <p>The role requires you to be very flexible, self-motivated, physically fit, organised and be experienced in cleaning.</p> <p>Full training will be provided.</p> <p>Full uniform will be provided.</p>
3.	<b>Duties and Responsibilities</b>	<ol style="list-style-type: none"> <li>1. To clean all areas to a very high standard.</li> <li>2. General purpose cleaning which includes the use of some heavy machinery.</li> <li>3. To carry out cleaning within a set daily, weekly and monthly routine and within a set time frame.</li> </ol>
4.	<b>General</b>	<p>To, at all times, represent Preston North End Football Club in a professional manner regarding appearance, presentation, personal hygiene, attitude, conduct and professionalism.</p> <p>To be able to, with notice, work additional hours and flexible hours where the needs of the business requires.</p>

PERSON SPECIFICATION	DESCRIPTION
<b>ESSENTIAL CRITERIA</b>	
<b>1. KNOWLEDGE, EXPERIENCE AND SKILLS REQUIRED</b>	
<ol style="list-style-type: none"> <li>1. A minimum of three years previous cleaning experience within a professional environment is required.</li> </ol>	

2. Ideally some knowledge of Infection Control is an advantage.

**This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation. All employees may be required to undertake any other duties as may be reasonably required.**

**Safeguarding Statement**

**Preston North End FC are committed to safeguarding the welfare of children and young people and expects all staff and volunteers to endorse this commitment. You will be required to provide details of references for the previous five years working history.**

**General Information**

**The employee must at all times carry out their duties with due regard to the Preston North End policies and procedures.**

**The employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relationships between all internal and external stakeholders.**

**Preston North End Football Club is an equal opportunities employer.**